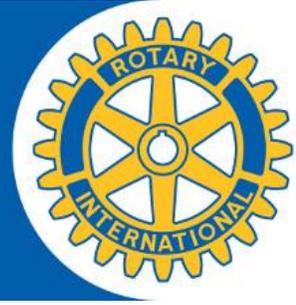




MADISON ROTARY FOUNDATION

2 S. Carroll Street, Suite 255, Madison, WI 53703
Phone (608) 255-9164 Fax (608) 255-9007 Email rotaryoffice@rotarymadison.org



2020-2021 COMMUNITY GRANTS PROGRAM

Rotary is a service organization of community leaders and global citizens who are united for the common good. Rotarians provide humanitarian service, encourage high ethical standards in all vocations and help build peace in the world. Rotary is dedicated to promoting truth, enhancing goodwill and friendships and being beneficial and fair to all concerned. There are 1.2 million men and women who belong to over 35,000 Rotary clubs around the world. Membership is by invitation and reflects a cross section of community representation. The Rotary Club of Madison has nearly 500 members and is one of the top ten largest Rotary clubs in the world.

The Madison Rotary Foundation, in partnership with the Rotary Club of Madison, invites proposals from 501(c)(3) or other tax-exempt charitable organizations in the Madison area for grant support. Refer to the grant guidelines and criteria before completing the application form (see separate application). It is anticipated that proposals received will support programs and projects that:

- Promote Rotary's mission and ideals
- Enhance the greater Madison community
- Embrace access, fairness, inclusiveness and diversity

Organizations must be tax-exempt to be eligible for funding consideration by our 501(c)(3) foundation. **The deadline for receipt of completed applications in the Rotary Club of Madison office is 4:00 p.m. on December 1, 2020, via mail or email.**

If sending the application via email, send one pdf file—saved with the name of your organization—with the following items in this order to rotaryoffice@rotarymadison.org:

- 1) Completed application form (see separate application form file);
- 2) Signed Assurance Statement form; and
- 3) Your organization's tax-exempt determination letter from the IRS (not the state form).

Our Rotary office will send an email to the person listed in the application form to confirm receipt of the application form.

We will accept one application form per organization (based on the name of the organization shown on the organization's tax-exempt determination letter from the Internal Revenue Service).

If you have any questions, you may contact our office at 608-255-9164.

Sincerely,

Patricia L. Jenkins
Rotary Club of Madison Executive Director
Madison Rotary Foundation Secretary

Attachments:

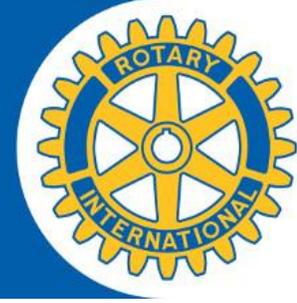
Community Grants Guidelines
Community Grants Criteria

See separate file for the Community Grants Application and Assurance Statement



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Community Grants Guidelines

The Madison Rotary Foundation invites proposals from **501(c)(3) or other tax-exempt charitable organizations** in the Madison area for grants to support programs and projects to enhance the Madison community. The Foundation expects to award approximately \$200,000 in community grants during the next year. Although grants may range from very small to several tens of thousands of dollars, the majority of requests awarded in recent years have ranged from \$1,000 to over \$10,000 and averaged about \$3,700.

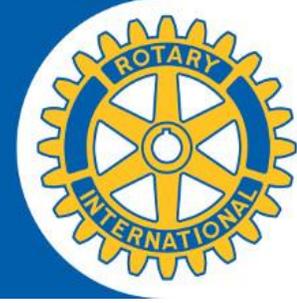
THE FOUNDATION:

- **ONE APPLICATION.** Will consider only one application per organization. You must use the separate application form to outline your proposal. One copy of additional detail (brochures and other background information) may be included with the application form.
- **CHARITABLE ORGANIZATION.** Will reject an application if it is unaccompanied by a copy of a 501(c)(3) determination letter or equivalent from the Internal Revenue Service. Even if you have submitted an application form in the past, you still must provide this form. **Note:** The requested form is that of the IRS and not a copy of your state tax-exempt certificate. We accept one application form per organization, based on the name of the organization on the tax-exempt determination letter being submitted with the application form.
- **MULTIPLE YEAR GRANTS.** Expects the great majority of the grants it awards to be paid by the end of the calendar year in which the award is made but may, if circumstances merit, pay a grant over multiple years.
- **GEOGRAPHY.** Accepts applications from organizations that submit proposals for projects and/or programs that would benefit people living within the Greater Madison area.
- **RELIGIOUS ORGANIZATION.** In the case of an application from a church or other religious organization, will consider an application only if its purpose is unrelated to a religious purpose and doesn't promote a religion or sect.
- **NONDISCRIMINATION POLICY.** Does not discriminate in the awarding of community grants on the basis of race, sex, religion, color, creed, disability, sexual orientation, national origin, ancestry or age, or any other basis prohibited by law. Recognizes that applicants may limit their services or opportunities to specific targeted populations within the community; however, any such limitations must be reasonably related to the effective provision of the services/opportunities.
- **ASSURANCE STATEMENT.** Only considers applications signed by an authorized official certifying that the requested grant will be used for its stated purpose and will not be used in any program that otherwise discriminates on the basis of race, sex, religion, color, creed, disability, sexual orientation, national origin, ancestry or age, or any other basis prohibited by applicable law.
- **INCOME-GENERATING ORGANIZATIONS.** In the case of an income-generating organization (e.g., day care, summer camp, acting company, orchestra, private school), considers an application only if its purpose is to pay additional costs the organization will incur to permit participation of people who otherwise could not afford the organization's program.
- **COSTS ALREADY INCURRED.** Will not consider requests for funds to retire existing debts (prior to our application deadline) or to pay costs the applicant is already obliged to pay.
- **DECISIONS REGARDING FUNDING.** Grant awards will be announced in mid-March. All organizations which have applied will receive a letter regarding their funding status by the end of March. (During the grant review process, a member of our Community Grants Committee will contact an organization only if any additional information is required.)
- **GRANT APPROVAL PROCEDURE.** Will require organizations approved for funding to provide documentation of actual expenses before funds are released. A report advising the Madison Rotary Foundation of the results of the project/program is expected at that time.



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Community Grants Criteria

POPULATIONS BENEFITTED:

The Madison Rotary Foundation favors programs and projects that serve and support:

(listed in order of our preference of funding)

- Youth
- Early Childhood
- Families
- Homeless Families and Individuals
- People with disabilities and mental illnesses
- Seniors

COMMUNITY NEEDS:

The Foundation will consider support for a wide range of programs and services through the Community Grants program but will give priority to programs and projects directed toward:

(listed in order of our preference of funding)

- Basic Human Needs
- Employment and Training
- Youth Learning
- Social Justice
- Youth Recreation
- Environment
- Arts & Culture

USE OF GRANTS:

Among the specific type of expenditures for which applicants might wish to request funds, the Madison Rotary Foundation favors:

(listed in order of our preference of funding)

- Direct delivery of services to the population served [e.g., medical treatment, counseling, instruction, concerts, etc.]
- Demonstrative impact of target population
- Acquisition of tangible items for population served [e.g., food, clothes, instructional items, equipment for programs, etc.]
- Purchase of equipment and tangible items for organization [e.g., vans, computers, copiers, etc.]
- Services and intangibles for the organization [e.g., staff training]
- Administrative services and supplies to support delivery of program [e.g., accounting, management, maintenance, repairs, equipment lease, and utilities]
- Purchase of building or renovating facilities [e.g., bricks and mortar]

The Foundation will not consider requests for funds to cover debt retirement or make Community Grants to endowment funds or individuals.

GEOGRAPHY:

Accepts applications from organizations that submit proposals for projects and/or programs that would benefit people living within the Greater Madison area.