



Rotary Club of Madison

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ANNUAL COMMITTEE SIGN-UP: Where will you serve during the 2010 – 2011 Rotary year?

In a large club, the way to make acquaintances that turn into friendships is through active service on committees. Committees are a great way to enrich your Rotary experience. You must sign-up for committees each year because your current assignments do not automatically continue for the next year. Indicating your preferences will help me appoint committees for 2010-11.

Please return your committee requests to the club office (see above for fax or mailing address; drop off your completed form at the next Rotary luncheon; or send an email noting your interests to: office@rotarymadison.org

- Check the committees of interest to you. Note: If you prefer to serve only on one committee, please check here: _____
- If you are interested in serving as a chairperson, print committee name/s here: _____

Thank you,
Juli Aulik, 2010-2011 President

MARCH, 2010

Your Name (Please Print)

Community Service

- _____ Community Grants Evaluates and rates projects submitted for Madison Rotary Foundation grants and recommends awards. *Note: You are ineligible for this committee if you or a member of your household is an officer, director, or executive of or a consultant to an organization that applies for a grant.*
- _____ Community Projects Establishes a framework for soliciting, evaluating, and realizing community projects for our members' participation and hands-on service rather than by financial contributions.
- _____ Ethics Symposium Assists with planning and details for annual ethics symposium for high school students.
- _____ Senior Service Award Selects and presents senior service awards to persons who have distinguished themselves through community service. If you are interested in being considered to serve as one of the five members appointed by the president for this year, please check this committee's box.
- _____ Youth Awards Administers annual youth awards program including academic achievement awards, academic improvement awards, named awards and community service awards.

International Service

- _____ International Projects & Programs Evaluates and rates projects submitted for Madison Rotary Foundation international grants and uses Rotary International programs to leverage our contributions financially; provides support work for The Rotary Foundation of Rotary International programs.
- _____ Rotaract Advisory Advise and counsel the club-sponsored college-level Rotaract Clubs located on the UW-Madison and Edgewood College campuses.
- _____ Rotary International Develops financial support for The Rotary Foundation of Rotary International; educates and promotes attendance at conventions (Rotary Int;l, local and district); promotes formation of new Rotary clubs.

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_____ Rotary Youth Exchange Plans and administers the Rotary Youth Exchange program for area high school students.

Vocational Service

_____ Vocational Opportunities Provides opportunities for outreach between our club and the Madison business and educational communities. Opportunities include annual review of student business plans and talking with students about your occupation; and this group organizes the annual fellowship luncheon day.

Club Service

_____ Budget & Finance

THROUGH GOVERNANCE & ADMINISTRATION:

Prepares annual budget, monitors compliance with budget, provides for review of Club's records and makes recommendations to the board on budget and finance matters.

_____ Fund Drive

Plans and implements the annual membership fund drive.

_____ Information Technology & Office Support

Assists the Club's staff with design and implementation of Club's Website and advises on computer systems, equipment and office operation.

_____ Member Development

Recommends and implements plans, programs, and policies for membership development and retention to strengthen the Club, including planning of events specifically for new members; and fostering awareness of attendance requirements and promoting attendance and make-ups.

_____ Member Recognition

Seeks and selects awards candidates for the club's various annual awards.

_____ Orientation

Provides new members with information about Rotary and our club in particular, including information on Rotary's policies, procedures and history.

Club Service

THROUGH INTERNAL & EXTERNAL PUBLIC RELATION ACTIVITIES

_____ Photography

Takes photographs for Rotary News, archives, directory, etc.

_____ Public Relations

Plans and implements an attention getting publicity program for the Club to market Rotary to the community and to fellow members; includes assistance with media promotion of club speakers, annual club and foundation programs.

_____ Service Club Olympics & Luncheon

Organizes and directs the Club's participation in Service Club Olympics and our club's participation in annual joint Service Club Luncheon.

_____ Service to Members

Plans and implements services to Club's members such arranging transportation to meetings for members; arranging services to members such as flu immunization, blood pressure screening, CPR training, etc.

Club Service

THROUGH WEDNESDAY MEETING ACTIVITIES:

_____ Button Box & Welcoming

Welcomes members and guests at meetings; dispenses buttons, meal cards and mail.

_____ Meeting Assistance

Assists at regular meetings by distributing program information and flyers at tables, controlling lights, assisting with microphones during Q&A, assisting with A/V equipment, organizing & displaying banners, etc.

_____ Music

Selects appropriate songs for each meeting and leads, accompanies, provides scrolling and interpretation of song; organizes occasional performances at other Rotary events.

_____ Rotary Information

Provides thoughtful interpretive comments to the Club's members about the history and activities of Rotary.

_____ Rotary News

Prepares speaker review article for Rotary News on a rotational basis and works with the Rotary office staff with other details pertaining to preparation of the Rotary News.

_____ Visitor Hospitality

Assists in welcoming visitors at Club meetings, receives lunch money, provides meal tickets and introduces guests to members.